#### VIRTUAL CLASS

#### Description

Learn how to script and facilitate a virtual class

#### **Target**

This program is intended for heads of L&D, learning professionals, occasional or professional facilitators, coaches and business experts.

#### Requirements

To take this course, you must have already facilitated face-to-face learning programs and know how to manage a group of learners. The facilitation basics will not be reviewed in this course.

#### Technical requirements

To follow the program, you will need a computer (with a camera) and access to internet.

#### Duration

The program lasts 12 hours spread over 4 weeks:

- 3 virtual classes of 2 hours each
- Digital program (videos and resources)
- Individual work (asynchronous trainings)

#### Price

The intra-company custom-made programs are invoiced on quotation. Basis: 690€ pre-tax value / person.

#### Access

The time between the moment you subscribe and the moment when the program starts will vary depending on the availability of our facilitators. You might need to wait between 3 and 4 weeks.

## Group size

The intra-company groups must be composed of at least 5 people.

#### Learning objectives

At the end of the program, you will be able to:

- Identify the learning sequences of a virtual class
- Build a facilitation program adapted to a virtual class by focusing on interaction
- Adopt the right facilitation postures for distance learning

### Accessibility for the disabled

Don't hesitate to contact us if you have a disability. We will to our best to adapt our programs to your needs.



### Tools and learning methods

Our program is availbale on our LMS platform. In addition to the virtual classes, you will have access to resources (videos, help sheets, etc.) and trainings to practice the skills you will learn during the course.

#### Assessment methods

The program starts with a self-assessment survey. To validate the program, you need to complete 3 exercises and write an insider's letter that you will send to our learning team. Three months after the end of the program, you will receive the self-assessment survey again to measure your progress



#### VIRTUAL CLASS

#### Program

**WEEK 1: VIRTUAL CLASS** 

Discover the virtual class

What is a virtual class and how to design a learning program including virtual classes?

#### **WEEK 2: SCRIPTING**

Scripting a learning program based on a virtual class

How to script a learning program in the virtual class format?

#### **WEEK 3: FACILITATION**

Learn how to facilitate a virtual class Explore and follow the different steps of facilitating a virtual class

#### **Trainings**

#1 - Script a program including virtual classes

#2 - Script a virtual class

#3 - Script an ice-breaker

#4 - Script a work session in sub-groups

#5 - Script a knowledge contribution

#6 - Facilitate a sequence

#### Virtual classes

#1 - Designing your virtual class

#2 - Share the program of your virtual class with your peers

#3 - Adopt the facilitator's posture

### Satisfaction and engagement

The virtual class program has an NPS of 8.5/1O. Engagement rate:

• intra-company program: < 85%

• inter-company program: 100%

#### **Facilitators**

Emilie Canet, Consulting & Learning Director at Learn Assembly

Emilie is Head of the consulting and learning activities at Learn Assembly. In charge of R&D and learning quality, she helps the project management teams to design the best learning experiences possible. Emilie has a PhD in Management Sciences and before joining Learn Assembly, she was the Director of the Business Transformation Master's Program at Université Paris-Dauphine.

# Antoine Amiel, Founder & CEO of Learn Assembly

Professional self-learner, Antoine first studied literature before attending a business school. Passionate about the digital and education worlds, he founded Learn Assembly to help learning and employability optimists grow. Antoine is also a member of the boards of directors of Acteurs de la Compétence (Professional Learning Federation) and EdTech France Association.

**ASSEMBLY** 

## Contact & legal notice

#### **LEARN ASSEMBLY**

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